

Conduct a Check Pilot Observation

Give the check pilot/check flight engineer notice of your intention to conduct an inspection.

Brief the check pilot/check flight engineer not to advise the pilot/crew of the result of the check until after discussion with you.

Arrive at the facility in time to observe the pre-exercise briefing.

Carry out the inspection on a non-interference basis, using the appropriate checklist(s).

Observe the check pilot/check flight engineer as he or she briefs and debriefs the person undergoing the check and completes relevant documentation, while occupying a crew seat relevant to the check.

Ensure that the check pilot/check flight engineer makes a correct assessment of the person undergoing the check, or conducts appropriate remedial teaching, if carrying out a training exercise.

If the check is conducted in a simulator, ensure that the check pilot/check flight engineer demonstrates proficiency in operating the simulator, including:

- Setting to a specified locality and runway
- Setting to a specified in flight position
- Inserting specific operation parameters for example, weight, fuel, environment, etc.





If the check is conducted in an aircraft, and if appropriate, ensure that the check pilot records indicates that he has demonstrated critical maneuvers from the right-hand seat, including:

- Simulated engine failure at V1
- A landing with one engine simulated inoperative.
- During this demonstration, the left-hand seat must be occupied by a suitably qualified check pilot or the Inspector.

At the completion of the exercise, observe the check pilot/check flight engineer as he or she discusses the results of the check with the pilot/crew

Instructions for Use of the checklist:

- 1. Check YES column if you reviewed the record, procedure or event and have no comment.
- 2. Check NO column if you reviewed the record, procedure or event and have a comment.

3. Check column if you did not review the record, procedure or event or you do not have adequate information to make a valid comment

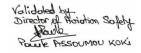
- 4. Enter the letter "N" in the column, if the line item is not required in this particular situation.
- 5. Enter any notes on reverse side regarding a NO answer for transfer to the Safety Issues

Resolution Report.

6. For later reference, precede any notes with the appropriate question number.









CHECK PILOT

Inspection

Yes	No		CAA FILES					
		1.	Is the air operator's nomination of check person in the file?					
		2.	Is an updated copy of the check person's resume in the file?					
		3.	Is a copy of the last designation in the file?					
			AIR OPERATOR FILES					
		4.	Does the check person meet the minimum experience requirements?					
		5.	Has the check person completed all required company training					
		6.	Is the check person current and qualified for the aircraft?					
		7.	Is the check person current and qualified for the routes or navigation required?					
			CAA BRIEFINGS					
		8.	Has the designee attended an CAA Examiner Seminar?					
		9.	Has the designee attended an annual CAA briefing?					
			ACCEPTABLE CONDUCT OF CHECK SESSION					
		10.	Pre-briefing?					
		11.	Pre-flight planning?					
			AIRCRAFT KNOWLEDGE EXAMINATION					
		12.	Examination of aircraft limitations knowledge?					
		13.	Examination of aircraft systems knowledge?					
		14.	Examination of aircraft checklist immediate action items?					
		15.	Examination of aircraft exterior inspection knowledge?					
			FLIGHT PROFICIENCY EXAMINATION					
		16.	Examination of flight deck preparation procedures?					

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	17.	Examination of flight maneuvers proficiency?
	18.	Examination of normal procedures proficiency?
	19.	Examination of abnormal procedures proficiency?
	20.	Examination of emergency procedures proficiency?
		ADMINSTRATION OF FLIGHT SCENARIO
	21.	Operation of simulator console acceptable?
	22.	"Realistic, real-time" events as much as practical?
	23.	Handling of marginal performance acceptable?
	24.	Handling of unacceptable performance?
	25.	Handling unexpected simulator or scenario glitches?
		DEBRIEFING AND EVALUATION OF PERSON CHECKED?
	26.	Debriefing covered all significant items?
	27.	Accurate assessment of performance of person being checked?
		COMPLETION OF REQUIRED DOCUMENTATION
	28.	Appropriate company documentation completed?
	29.	Appropriate CCAA check form completed by applicant?

REMARKS & OBSERVATIONS

Additional comments attached $\Box \Rightarrow$



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Inspector												
Name and surname		Authorization number		Signature	Stamp							
Applicant												
Name and surname		Authorization number (if applicable)		Signature								
Flight												
Aircraft	Туре	Registration or F authorisation	STD	Operator								
Crew	PIC		SIC		Other							
Route / Leg	Flight number		То									
			From									
Check	Pilot Proficience	cy check	□ ATPL □ Command upgrade □ IFR									
			□ Type rating									
	Operator profi	ciency check	Operator									
	Line check											
Date												

